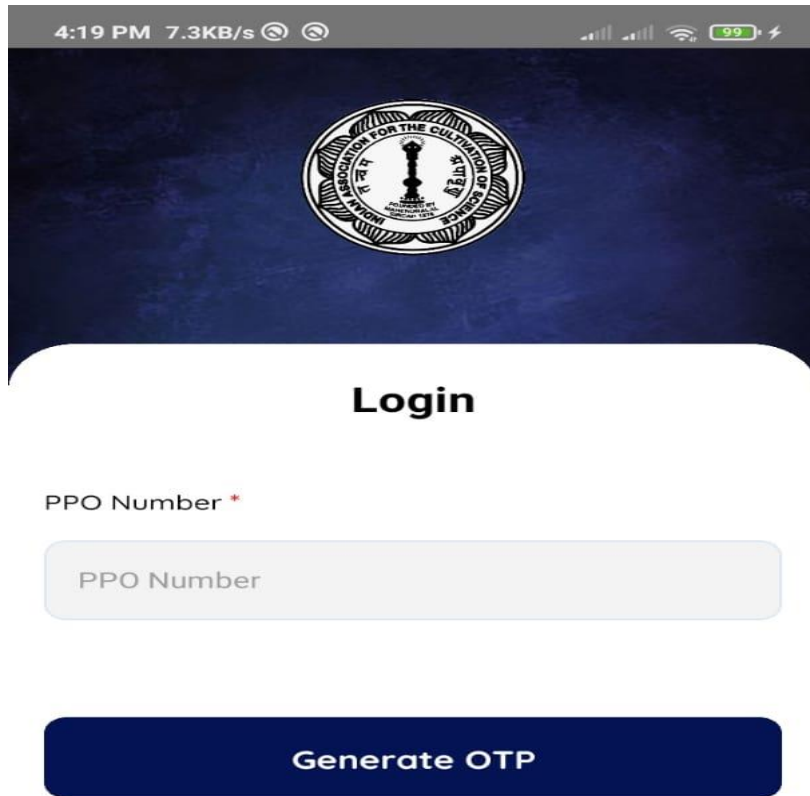


Steps to Log In

1. **Enter Company PPO:**
 - Click on the "PPO Number" field.
 - Type in your unique company PPO (e.g., TEST/2024/01).
2. **Generate OTP:**
 - After entering your PPO, click on the "Generate OTP" button.



4:19 PM 7.3KB/s 99%

ASSOCIATION FOR THE CULTIVATION OF SPACE

Login

PPO Number *

PPO Number

Generate OTP

- **Receive OTP:**

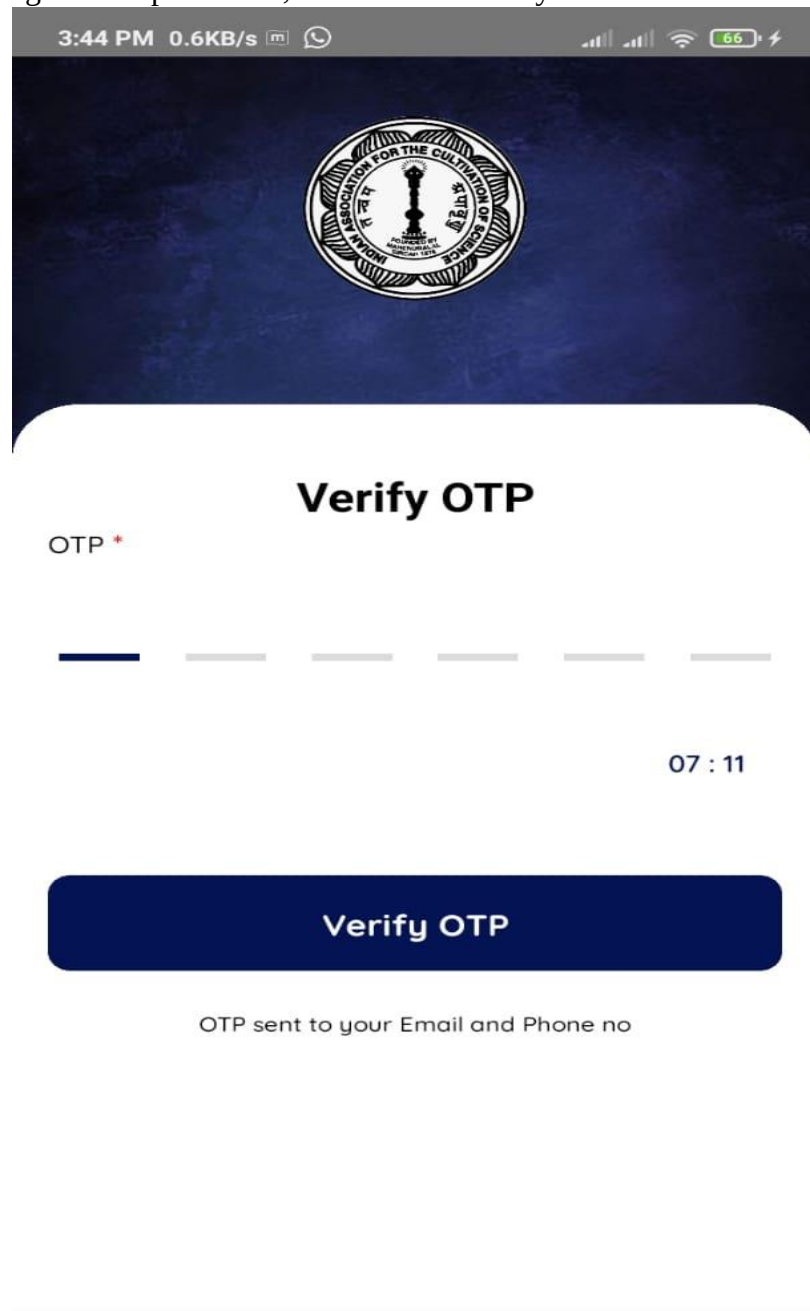
- Check your registered email and phone number for the OTP.

- **Enter OTP:**

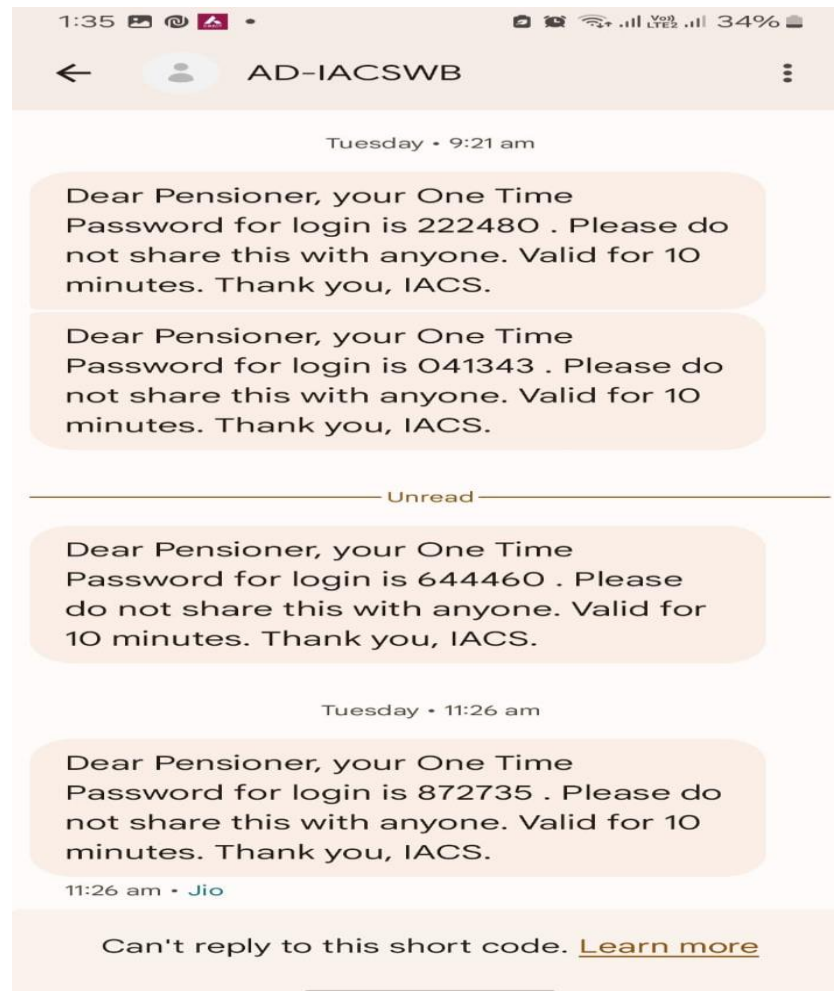
- Click on the first box in the OTP entry field.
- Enter each digit of the OTP into the corresponding boxes.

- **Verify OTP:**

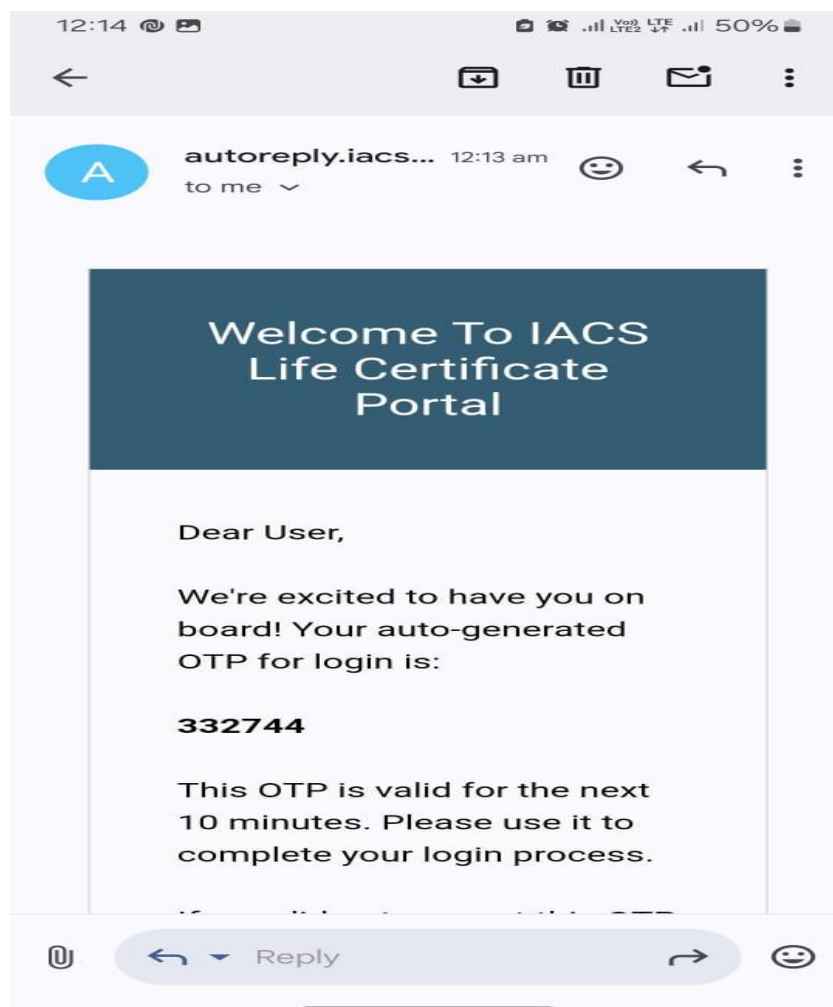
- After entering the complete OTP, click on the "Verify OTP" button.



- **OTP Message:** A message containing your OTP sent to your registered phone number.
- **OTP Validity:** Each OTP is valid for 10 minutes.
- **OTP Entry Screen:** The screen where you enter the received OTP to complete the verification.



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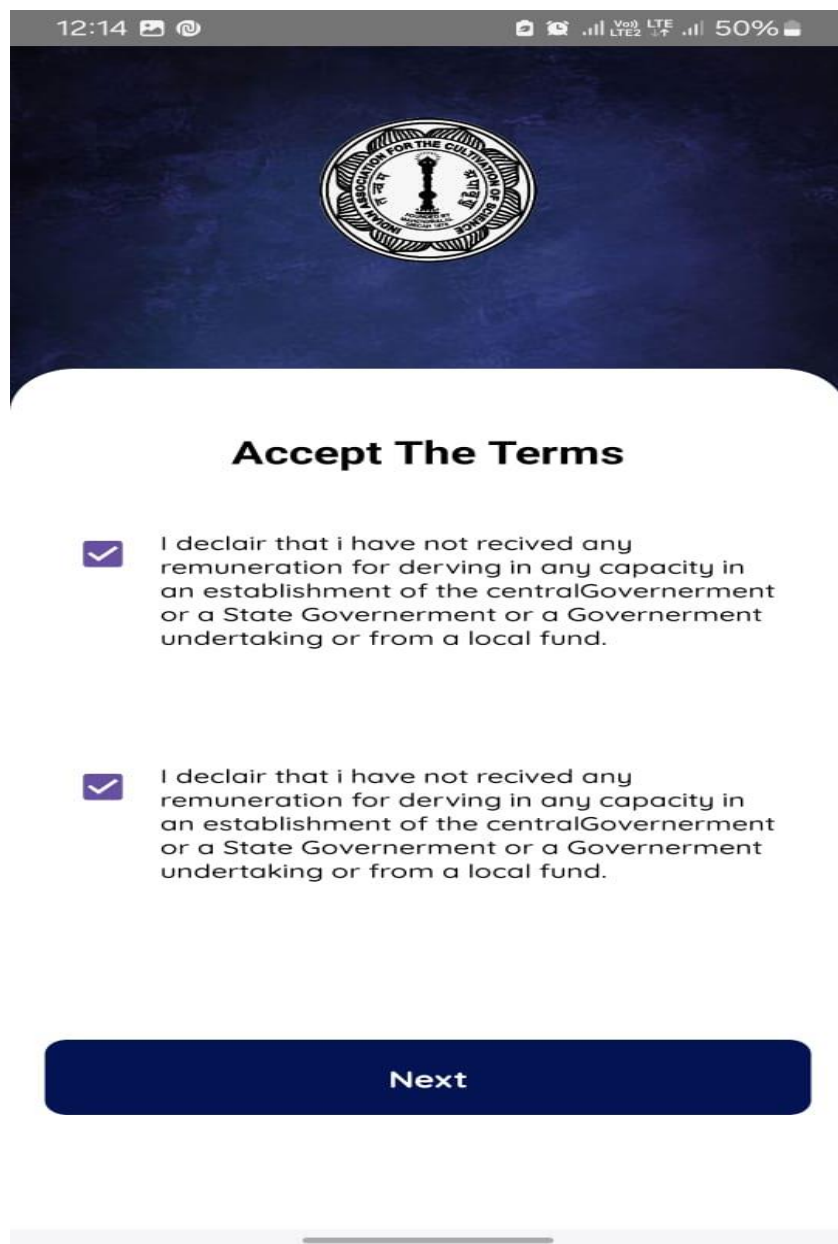


- **Check the Checkboxes:**

- Click on the first checkbox to mark it as checked.
- Click on the second checkbox to mark it as checked.

- **Proceed to the Next Step:**

- After checking both checkboxes, click on the "Next" button to move to the next screen.



The screenshot shows a mobile application interface. At the top, there is a status bar with the time 12:14, signal strength indicators, and a 50% battery level. Below the status bar is a dark blue header with a white circular logo in the center. The logo contains a stylized figure and the text 'COMMISSION FOR THE CULTURE OF THE PEOPLE'. The main content area has a white background with the title 'Accept The Terms' in bold black text. Below the title are two identical terms and conditions, each preceded by a checked checkbox icon. The text of each term is: 'I declair that i have not recived any remuneration for derving in any capacity in an establishment of the centralGovernernment or a State Governernment or a Governernment undertaking or from a local fund.' At the bottom of the form is a large, dark blue button with the word 'Next' in white text. A thin horizontal line is visible at the very bottom of the screen.

12:14 50%



Accept The Terms

☒ I declair that i have not recived any remuneration for derving in any capacity in an establishment of the centralGovernernment or a State Governernment or a Governernment undertaking or from a local fund.

☒ I declair that i have not recived any remuneration for derving in any capacity in an establishment of the centralGovernernment or a State Governernment or a Governernment undertaking or from a local fund.

Next

Steps to Verify and Proceed

1. **Check PPO ID:**
 - Verify that the PPO ID displayed is correct.
2. **Check Full Name:**
 - Verify that your full name is correct.
3. **Check Aadhaar Number:**
 - Verify that your Aadhaar number is correct.
4. **Check PAN Number:**
 - Verify that your PAN number is correct.
5. **Check Mobile Number:**
 - Verify that your mobile number is correct.
6. **Check Email ID:**
 - Verify that your email address is correct.
7. **Check Postal Address:**
 - Verify that your postal address is correct.
8. **Proceed to Next Step:**
 - After verifying all the information, click on the "Next" button to proceed to the next step.

The screenshot shows a mobile application interface for a verification step. At the top, there is a status bar with the time 12:14, signal strength, and 50% battery. Below the status bar is a blue header with a back arrow and the text "Step 1". The main content area is white and contains several form fields, each with a label and a red asterisk indicating a required field. The fields are: PPO ID (value: IACS/PPO/10), Full Name (value: Aritra Sanyal), Aadhaar Number (value: 123456789012), Pan Number (value: ABCDE1234F), Mobile Number (value: 1234567890), Email ID (value: aritra.sanyal510@gmail.com), and Postal Address (value: 23, ABCD Street, ParkCircus, Kolkata, 700014.). At the bottom of the form is a dark blue button with the text "Next".

Steps to Upload Documents

1. Upload Aadhaar Card:

- Click on the "Upload Aadhaar card" section.
- Select the Aadhaar card file from your device (ensure it is in JPG or PDF format).
- The file name will appear in the placeholder.
- If you need to remove the file, click on the red "X" button next to the file name.

2. Upload PAN Card:

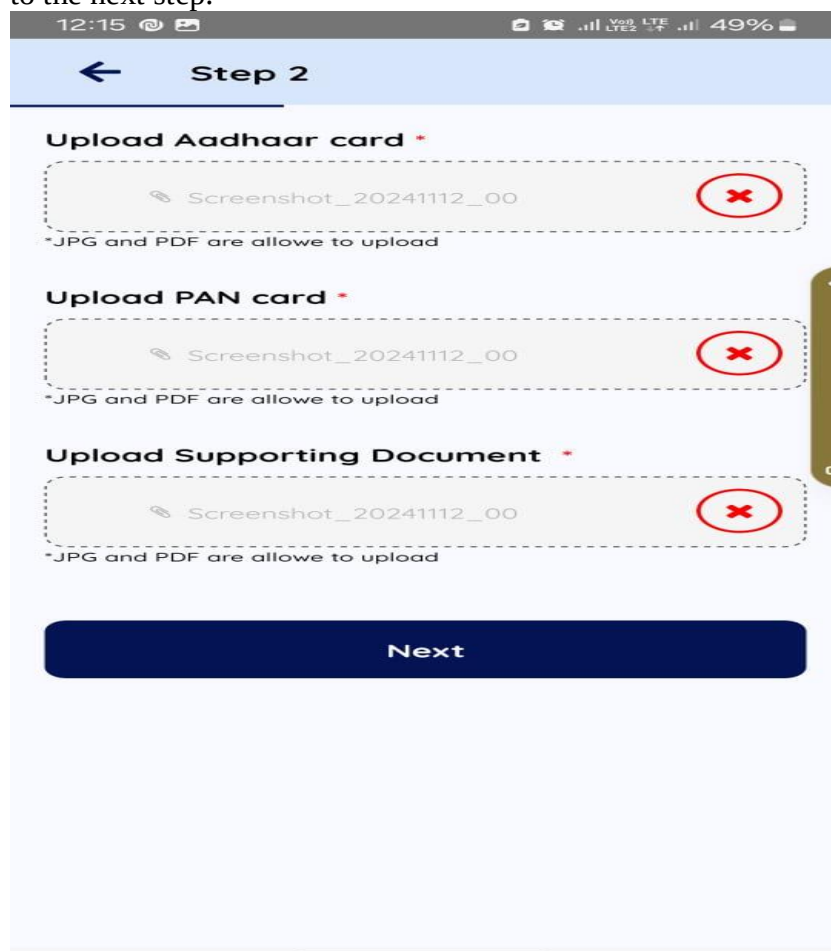
- Click on the "Upload PAN card" section.
- Select the PAN card file from your device (ensure it is in JPG or PDF format).
- The file name will appear in the placeholder.
- If you need to remove the file, click on the red "X" button next to the file name.

3. Upload Supporting Document:

- Click on the "Upload Supporting Document" section.
- Select the supporting document file from your device (ensure it is in JPG or PDF format).
- The file name will appear in the placeholder.
- If you need to remove the file, click on the red "X" button next to the file name.

4. Proceed to Next Step:

- After uploading all required documents, click on the "Next" button to proceed to the next step.



The screenshot shows a mobile application interface for document upload. At the top, the status bar displays the time 12:15, signal strength, VoLTE, LTE, and 49% battery. The app header is a blue bar with a back arrow and the text "Step 2". Below the header, there are three sections for document upload:

- Upload Aadhaar card ***: A dashed box contains a file icon, the text "Screenshot_20241112_00", and a red "X" button. Below the box, it says "*JPG and PDF are allowe to upload".
- Upload PAN card ***: A dashed box contains a file icon, the text "Screenshot_20241112_00", and a red "X" button. Below the box, it says "*JPG and PDF are allowe to upload".
- Upload Supporting Document ***: A dashed box contains a file icon, the text "Screenshot_20241112_00", and a red "X" button. Below the box, it says "*JPG and PDF are allowe to upload".

At the bottom of the form is a large blue button labeled "Next".

- **Grant Permission:**

- When prompted with the permission request pop-up, select "While using the app" or "Only this time" to allow the app to access your camera.

- **Capture Selfie:**

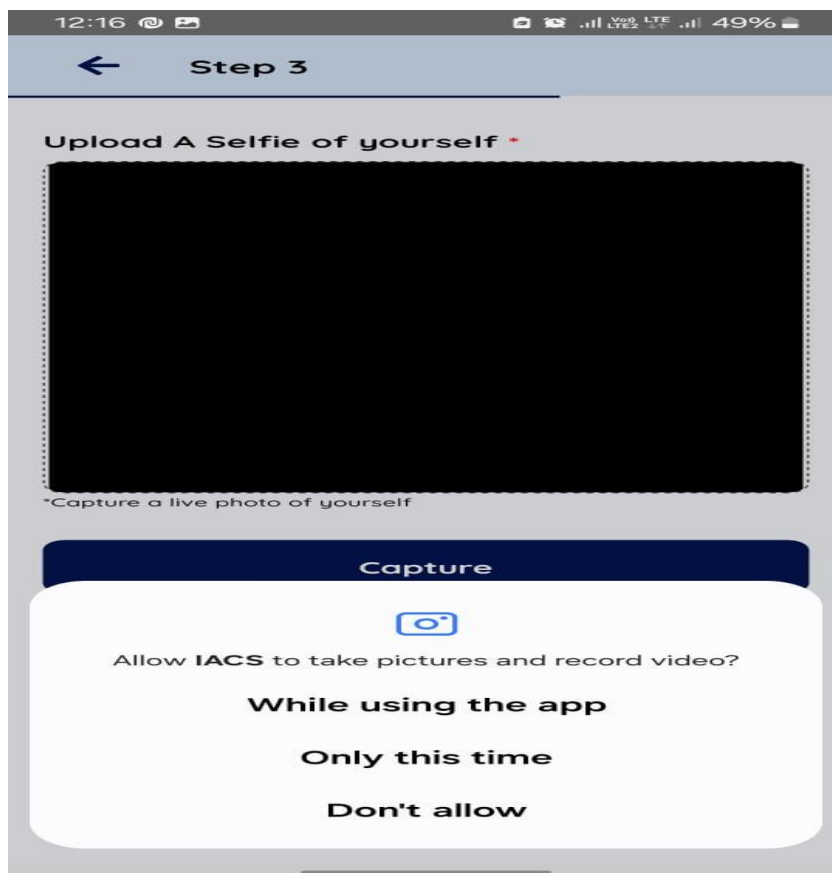
- Click on the "Capture" button.
- Position yourself in front of the camera ensuring good lighting and a clear background.
- Follow any additional on-screen instructions to take a live photo.

- **Review Selfie:**

- Once the photo is captured, review it to ensure it is clear and meets the required standards.
- If the photo is not satisfactory, retake it by clicking the "Capture" button again.

- **Proceed to Next Step:**

- After capturing and reviewing your selfie, the photo will be displayed in the placeholder area.



- Check the checkbox to confirm you agree with the declaration.

- **Submit:**
- After uploading your selfie and checking the declaration checkbox, click on the "Submit" button to complete this step.

12:17 49%

← Step 3

Upload A Selfie of yourself *

*Capture a live photo of yourself

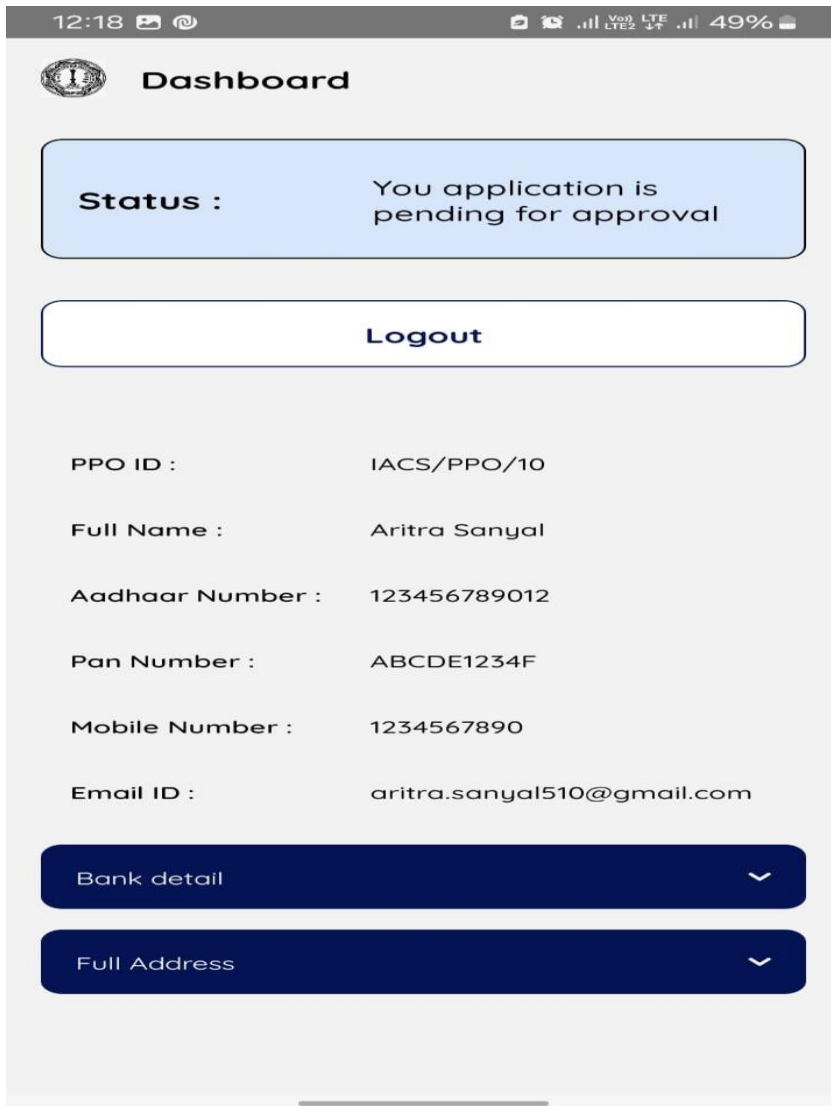
☐ I hereby declare that all the documents uploaded by me are true, accurate, and authentic to the best of my knowledge and belief. I take full responsibility for any discrepancies or inaccuracies that may arise.

Submit

Declaration Text: A statement confirming the authenticity of the uploaded documents.

Check Application Status:

- Review the status message at the top of the dashboard to check the current status of your application.
- Example: "Your application is pending for approval."



The screenshot shows a mobile application dashboard. At the top, the status bar displays the time 12:18, signal strength, VoLTE, LTE2, and a 49% battery level. The dashboard header includes a circular profile icon and the word "Dashboard". Below the header, a light blue box contains the status message: "Status : You application is pending for approval". Underneath this is a white button with the text "Logout". A section of user details follows, listing various identifiers and their corresponding values. At the bottom, there are two dark blue buttons with white text and downward-pointing chevrons, labeled "Bank detail" and "Full Address".

PPO ID :	IACS/PPO/10
Full Name :	Aritra Sanyal
Aadhaar Number :	123456789012
Pan Number :	ABCDE1234F
Mobile Number :	1234567890
Email ID :	aritra.sanyal510@gmail.com

Bank detail

Full Address